

**ASEAN WOMEN LEADERS FORUM**  
**“Expanding Possibilities, Scaling New Heights”**

**WOMEN IN MANAGEMENT –  
CLIMBING THE CORPORATE LADDER**

**15<sup>th</sup> December 2009**

*by Tan Sushan*  
**Managing Director**  
**Morgan Stanley**

# ***Find your Passion***

***Its easier to do what you love.***

***If you love what you do, chances are you will  
do it well.***

# ***Find Good Mentors***

***Learn from the Best.***

***Don't be afraid to ask.***

***Ask for Help when you need it.***

***-We can't know everything***

***-It's not a failure to need help now and then***

# ***Prioritize***

***Know when to say NO***

***Know you cannot please EVERYONE***

# ***Personal Life is Important***

***Get Family support (parents, spouse, children, siblings)***

***-Outsource what you can afford to***

***-Work-Life Balance***

***-Have Fun in what you do***

***-Do not allow work to take away from your personal happiness***

***A satisfactory and happy personal life balances a fulfilling work life***

# ***Take Risks***

***Don't be afraid of change or failure***

***Change is good***

***Be Flexible***

***Be open to fresh ideas and innovation***

***Embrace Diversity***

***Travel***

# ***Learn, learn, learn***

***Know what you don't know.***

***Develop both hard technical skills and soft skills.***

***Soft skills include communication skills, empathy, persuasion, listening & presentation skills***

# ***Network***

***Reach out to others.***

***Join an organisation.***

***Sign up for courses.***

***Attend events that mean something to you.***

# ***Respect***

***Respect for others, whether junior or senior***

***Manage upwards and downwards***

***Treat everyone well***

***Don't take anyone or  
anything for granted***

***Accept that unexpected things will happen***

***Things do go wrong***

***Exercise is good!***

*Feel good, stay healthy*

*Importance of good grooming*

# ***Giving of yourself***

***Be a mentor to others***

***Do some charity***

***Offer to help others in times of need***

***Link others up to people they should connect with***

***Volunteer***

***Stay Humble.  
Be yourself!***

***Thank you***